



## Carolyn Lively - Office Manager

**EMPLOYMENT**  
***1996 - Present***

WRL General Contractors, LLC  
Office Manager

Carolyn Lively joined WRL in 1996. For the last 20+ years, Carolyn has been the first smiling face you see when you walk in our front door, and the first cheerful voice you hear when you call our office. In addition to being energetic and reliable, Carolyn is skilled at working with a diverse group of people.

Carolyn works diligently to support the WRL team and office to keep both running at maximum efficiency. Maintaining an extensive inventory of office supplies, handling all incoming and outgoing mail, supplying first aide equipment and legal postings to every job site, directing a busy plan room, and assisting a large staff of project managers, administrators, and superintendents are just a few of her many talents.

Carolyn keeps the WRL team and office prepared for success at all times.