



Deeann Shelton - Accountant

EMPLOYMENT WRL General Contractors, Ltd.
1999 - Present Accountant

Deeann Shelton joined WRL in 1999. Deeann has 34 years of experience in accounting and 25 years of experience in construction accounting with extensive knowledge of Timberline Accounting Software. She is responsible for assisting the Controller and in executing all matters relating to the administrative and accounting functions.

Deeann is an essential part of all projects and daily activities at WRL. She prepares the monthly reports and daily updates for all construction A/P and tracks lien waivers from our subcontractors to verify funding from our title company.

Deeann's duties and responsibilities reach far beyond accounts payable duties. She checks and organizes all invoices and subcontractors' pay applications per month as it relates to the job. In addition, she manages and documents subcontractors' supplier costs and third tier supplier releases related to these costs. She then assists the Project Managers in creating pay applications to the owner each month.

Deeann coordinates and communicates on a regular basis with the Controller and General Manager so she remains proactive to advise of any anticipated problems. Following company policies and procedures, her record keeping and documentation are always orderly, accurate, and current. WRL trusts Deeann to ensure the confidentiality of all company information.