



## Jordan Hilburn - Field Engineer

**EMPLOYMENT** WRL General Contractors, Ltd.

**2017 - Present** Field Engineer

**EDUCATION** Texas A&M University  
B.S. in Construction Science, 2017

**CURRENT PROJECT** Procure Engineer on all projects in progress: updating RFI's, cost proposals and bulletins, creating submittal logs, reviewing submittals

### PREVIOUS WORK HISTORY

2016 **Brasfield and Gorrie General Contractors**, Dallas, TX (Asst. Superintendent)  
Supervised and coordinated multiple subcontractors simultaneously according to plans and specs  
Performed rough estimates and takeoffs using On-Screen Takeoff  
Coordinated daily safety meetings

2015 **National Wholesale Supply**, Whitehouse, TX (Warehouse Employee)  
Pulled and delivered orders to job sites  
Checked in and inventoried UPS/FedEx freight  
Customer Service at sales counter

2010 - 2015 **Morrison Supply**, Tyler, TX (Warehouse Employee)  
Delivered supplies and appliances to the job site  
Phone and counter sales / Customer Service Specialist  
Worked full time, concurrent with education

### SKILLS

- OSHA 30-hour training
- First Aid/CPR Training
- Procure, AutoCAD, Inventor
- Primavera Scheduling
- On-Screen Takeoff
- Estimating
- Microsoft Project, Revit
- Budget control